**Treasurer Vacancy**

The Activity Den is a charity based in Tanfield Lea, which is dedicated to improving the lives of young people in the Tanfield Lea, Stanley and surrounding areas. We do this by delivering high quality youth activities and maintaining a community building that is welcoming, safe and accessible to all. We run a number of projects for young people aged 6 and above.

The Activity Den has overcome a number of challenges over the past 15 years moving from strength to strength in securing and renovating the community building, securing crucial funding, delivering our operations and expanding through building a portfolio of clubs and various events and growing our expertise piece by piece. As we have recently gone through a period of growth and continue to have high ambitions, our financial monitoring and reporting tasks are in need of a dedicated Treasurer.

We are looking for a Treasurer to join our Board of Trustees with skills in budgeting and strategic financial planning, with experience of managing statutory financial reporting duties as well as being familiar with creating reserve strategies to help safeguard The Activity Den’s future.

*The Activity Den is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and Trustees to share this commitment. Candidates must be willing to undertake a DBS check as part of the application process.*

**Expressions of interest**

In the first instance, we are inviting expressions of interest by email to Sarah Grey, Chair sarahgrey@theactivityden.org.uk

You should briefly explain why you are interested in the role, and how your skills, knowledge and experience meet our requirements. It would be helpful to include an outline of your current paid and voluntary interests, and any significant previous roles. Shortlisted candidates will then be invited to meet with trustees, after which an appointment will be made.

The **closing date** for applications is: 15th December 2023

**Please note that we are unable to accept CV’s.**

If you have any questions about the role at this stage, in the first instance please email Development Coordinator katrudd@theactivityden.org.uk or chair sarahgrey@theactivityden.org.uk